

# *Convention Call*



*PSAC North 7<sup>th</sup> Triennial Convention  
Empowered Women - Stronger Communities  
June 16, 17, 18 – 2017  
Yellowknife, Northwest Territories*

**To:** PSAC Locals with members residing in the North; PSAC Territorial Area Councils; PSAC Regional Constitutionally Recognized Committees; PSAC Health and Safety Committees; PSAC Alliance Facilitators Networks; PSAC Component National Officers who are members of a Northern Local; PSAC North NAPC Representatives and PSAC North Regional Council Members.

**Delegate Status – Section 8 – PSAC North By-Laws**

*Sub-Section (1)*

Each PSAC Local with members working or residing in the North, shall be entitled to two delegates up to the first 300 members and one additional delegate for each additional 300 members or major portion thereof.

*Sub-Section (2)*

Two (2) delegates entitlement from each of the three Northern Territories to represent established PSAC Territorial Area Councils.

*Sub-Section (3)*

Two (2) delegates entitlement from each of the three Northern Territories to represent established PSAC Regional Women's Committees.

#### Sub-Section (4)

Two (2) delegates entitlement from each established PSAC Regional Committee.

#### *Sub-Section (5)*

Two (2) delegates entitlement from each of the three Northern Territories to represent established PSAC Regional Health and Safety Committees.

#### *Sub-Section (6)*

Two (2) delegates entitlement from each of the three Northern Territories to represent established PSAC Alliance Facilitators' Networks.

#### Sub-Section (7)

All PSAC Component National Officers who are members of a Northern Local and have residence in the North shall be entitled to attend the PSAC North Triennial Convention as delegates.

#### *Sub-Section (8)*

PSAC North Regional Council members shall have delegate status to the PSAC North Triennial Convention.

#### Sub-Section (9)

Two (2) delegates entitlement from each of the three Northern Territories to represent established PSAC Young Workers Committees.

#### *Sub-Section (10)*

The two representatives of the PSAC National Aboriginal, Inuit and Metis Circle for the North, one man and one woman as well as any National EOC Officer working or residing in the North shall have delegate status to the PSAC North Triennial Convention.

#### *Sub-Section (11)*

To be accredited, all delegates to the PSAC North Triennial Conventions must complete an approved delegate credential form and submit it to the Regional Executive Vice-President at least six months prior to the opening of Convention.

#### **Convention Materials**

The Convention Agenda, Rules of Order, PSAC North By-Laws and other important documents will be made available on the PSAC North website at <http://psacnorth.com/psac-north-2017-regional-triennial-convention>

In advance of Convention, the Resolutions Committee will consider and make recommendations on all resolutions. Committee Reports will be posted on the website as soon as they are available.

## **REGISTRATION DEADLINE – DECEMBER 15, 2016**

Delegates must complete the enclosed Registration and Accommodation forms. **The completed registration forms must be received by December 15, 2016. Fax your registration package and resolutions to 867-669-0349 or e-mail to [NorthConvention2017@psac-afpc.com](mailto:NorthConvention2017@psac-afpc.com) or mail them to:**

PSAC North 7<sup>th</sup> Triennial Convention Registration Public  
Service Alliance of Canada, North  
4910-53<sup>RD</sup> St. Suite 201A  
PO Box 2316, Mail box #5  
Yellowknife, Northwest Territories X1A  
1V2  
**Attention: Cristina Popa**  
Telephone: 867-669-0991

## **Convention Venue**

The PSAC North Triennial Convention will be held at the Explorer Hotel.  
<http://www.explorerhotel.ca/>

## **Delegate Subsidy**

The PSAC North Regional Convention is not fully funded; therefore, travel and Loss of Salary are not funded. PSAC North will cover accommodation and per diem. A subsidy may be available to help cover additional expenses. Decisions regarding such will be made as soon as possible after the December 15/2016 registration deadline.

## **Guests and Observers**

Members in good standing who wish to attend the Convention as an observer must fill out a registration form. PSAC North is not responsible for any costs incurred by observers. The number of observers is limited.

## **Resolution Deadline – December 15, 2016**

Resolutions must be submitted to PSAC North by December 15/2016.

Section 7, Sub-Section (3) (b) of the PSAC North By-Laws states that Convention shall:

b) Deal with all resolutions and matters submitted to it in the approved form at least six (6) months prior to the opening of Convention by the PSAC North Regional Council, the northern components, PSAC Locals; and from the PSAC Regional Women's Committees, PSAC Territorial Area Councils, PSAC constitutionally recognized Regional Committees, PSAC Alliance Facilitators Networks, PSAC Regional Health and Safety Committees and, PSAC Young Workers Committees in good standing.

**Accommodation for Special Needs**

The PSAC Accommodation strives to ensure that PSAC events are barrier-free for delegates with disabilities. Delegates with disabilities requiring accommodation must fill out the Accommodation form.

**Non-Smoking, Scent Free and Harassment Free**

A reminder that all Convention facilities are non-smoking, scent, and harassment free.

I look very forward to seeing you at Convention in Yellowknife NWT.

In Solidarity,



Jack Bourassa  
Regional Executive Vice-President, North Public Service  
Alliance of Canada

*Enclosed:*

Registration/Credentials Form  
Accommodation for Special Needs Form  
Equity Group Self Identification Form

CC: PSAC National Board of Directors  
Micheal Aubry; Political Communications Officer North  
Holmann Richard; Regional Coordinator North



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**REGISTRATION/CREDENTIAL FORM**

I am registering as (check one):

Delegate \_\_\_\_\_

Observer \_\_\_\_\_

**Personal Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

(Work) \_\_\_\_\_

(Cell) \_\_\_\_\_ (Home) \_\_\_\_\_

E-mail (personal email address): \_\_\_\_\_

I request Inuktitut interpretation (check one) YES \_\_\_\_\_ NO \_\_\_\_\_

**DELEGATE CERTIFICATION**

This section is to be completed by the Local President or PSAC North Committee Chairperson (or their authorized alternate) who is certifying that the above named member has been duly authorized as a delegate/alternate to convention. Component National Officers residing in the North can use this section to further identify themselves.

Please note you cannot sign your own form and must have an authorized officer complete your Delegate Certification.

If you have any questions as to who should sign your form, please contact **Cristina Popa** at 867-669-0991 or via email at [NorthConvention2017@psac-afpc.com](mailto:NorthConvention2017@psac-afpc.com)

Name of Certifying Officer \_\_\_\_\_

Position Held by Certifying Officer: \_\_\_\_\_

Local/Committee/Component the delegate represents: \_\_\_\_\_

*I certify that the above named member is entitled to serve as a delegate/alternate to the PSAC North 7<sup>th</sup> Triennial Convention.*

\_\_\_\_\_  
Signature

**Deadline: December 15/2016**

Fax to 867-669-0379, email: [NorthConvention2017@psac-afpc.com](mailto:NorthConvention2017@psac-afpc.com)

or mail to:

*PSAC North 7<sup>th</sup> Triennial Convention Registration Public*

*Service Alliance of Canada, North*

*4910-53<sup>RD</sup> St. Suite 201A*

*PO Box 2316, Mailbox #5*

*Yellowknife, Northwest Territories*

*X1A 1V2*

**Attention: Cristina Popa**



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**REQUEST FOR SPECIAL ACCOMODATIONS**

The PSAC Accommodation Policy for delegates at PSAC Conferences strives to ensure that conferences are barrier-free for **delegates with special needs**. Once selected, members may be required to further specify their accommodation needs in order to facilitate their participation at these conferences.

*A separate form will be sent to selected delegates who have identified as members with disabilities requiring accommodation.*

*Please Check:*

I am a member with a disability and require accommodation.

What are the functional limitations arising from your disability? (You are not obliged to disclose your diagnosis, only your functional limitations.)

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**Please select required accommodation:**

I require that the PSAC arrange for a personal care attendant to assist me to fully participate at the Conference.

I require documentation in alternative media.

I require sound amplification.

I require a sign language interpreter.

I require an oral interpreter.

I require that the PSAC arrange for a Reader (for a person with a visually related disability) to assist me in order for me to fully participate at the Conference.

I will be using animal assistance (i.e. guide dog) at the Conference.

(you may be required to provide relevant medical documentation that will assist us in responding your request. This information will not be disclosed except where necessary to respond to your request for accommodation.)

**SPECIAL DIETARY REQUIREMENTS OR ALLERGIES**

\_\_\_\_\_ I have dietary requirements or allergies that the PSAC should be aware of.

Please specify: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NAME (please print)** \_\_\_\_\_

**SIGNATURE** \_\_\_\_\_





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**EQUITY GROUP SELF-IDENTIFICATION**

PSAC members who belong to the following groups are invited to self-identify. This information is voluntary and kept confidential and will be used for the purposes of supporting our equity initiatives and programs. Please check all that apply.

Worker with a disability.

First Nation

Metis

Inuit

Racially Visible Worker (Please Specify)

Black; African Canadian; Persons of African descent; Caribbean

Chinese

Filipino

Korean

South-Asian/East Indian (including Indian from India; Bangladeshi; Pakistani; East Indian from Guyana, Trinidad; East Africa, etc.)

Southeast Asian (including Burmese; Cambodian; Laotian; Thai Vietnamese; etc.)

Non-White West Asian; North African or Arab (including Egyptian; Lebanese; Iranian; etc.)

Non-White Latin American; (including indigenous persons from Central and South America; etc.)

Persons of Mixed Origin (with one parent in one of the Racially Visible groups listed above.

Woman

GLBTQ Worker

Young Worker (Age 35 and under)



**A GOOD RESOLUTION...**

- uses clear simple wording;**
  
- is concise and focused – respects the word limit (i.e. 150 words for the PSAC Convention)**
  
- deals with just one topic (problem) and has one major objective;**
  
- clearly identifies the problem;**
  
- specifically outlines the required action;**
  
- builds in accountability i.e. deadlines, who will be responsible for implementing the proposed action, what resources will be required;**
  
- ensures the action proposed is within the jurisdiction of the organization to implement;**
  
- isn't something that is constitutionally dealt with in another way (i.e. bargaining demands)**
  
- allows for flexibility in implementation - it's the end result that accounts;**
  
- is submitted on time (is not a late resolution);**
  
- isn't about something that is already enacted;**
  
- applies the WHO, WHAT, WHEN, WHY and HOW test.**

**EXAMPLES OF GOOD RESOLUTIONS**

| <p align="center"><b>TRADITIONAL FORMAT</b></p>  | <p align="center"><b>CLEAR LANGUAGE FORMAT</b></p>  |
|--|---|
| <p><b>SUPPORTING THE COURT CHALLENGES PROGRAM</b></p> <p><b>WHEREAS</b> the court challenges program, which provides funding to challenge laws and policies that violate constitutional equality rights, was abolished by the Conservative government; and</p> <p><b>WHEREAS</b> in the past, this program allowed citizens to defend their fundamental rights - rights that many would not have had the financial means to defend without this program; and</p> <p><b>WHEREAS</b>, without the court challenges program, only people with means have access to the legal system to challenge unjust laws:</p> <p><b>BE IT RESOLVED THAT</b> PSAC support the rights of citizens by taking a public stand in favour of re-establishing the court challenges program; and</p> <p><b>BE IT FURTHER RESOLVED THAT</b> PSAC support all campaigns to have the court challenges program re-established in its entirety.</p> | <p><b>MENTAL HEALTH AWARENESS IN THE WORKPLACE</b></p> <p><b>BECAUSE</b> mental health issues affect 20% of our members and is a leading cause of stress in the workplace; and</p> <p><b>BECAUSE</b> there needs to be an increased awareness of mental health issues; and</p> <p><b>BECAUSE</b> there needs to be consistency in dealing with mental health issues:</p> <p><b>THE PSAC WILL</b> develop a presentation document on mental health and make it available to all locals to increase awareness on mental health issues in the workplace.</p> |